

St Paul's Catholic School Gracemere Parents & Friends Association
Meeting 9th March 3:20pm in Library and via Zoom.

DRAFT ONLY NOT ACCEPTED AS TRUE AND CORRECT

Attendees: Anthony Greene (Principal), Carly Hill (President), Natalie Treagus (Vice President), Ashlee Moston-Duggan (Treasurer), Belinda Sutton (Secretary), Joanne Volling, Bec O'Leary, Matt Moyer, Roxanne Hodda, Jonathon Magabetela.

Apologies: Terri McClelland

Agenda Item	Discussion	Decision /Action	Person/s Responsible
1 Meeting Opening	Meeting opened 3:24pm		Carly Hill
2 Prayer			Anthony Greene
3 Acknowledgement of Country			Carly Hill
4 Welcome			Carly Hill
5 Apologies	Terri McClelland		Belinda Sutton
6 Previous Minutes	Motion to accept previous minutes by Carly Hill. Seconded by Belinda Sutton. Request for title to be changed to Executive meeting.	Minutes signed by President /Secretary.	Carly Hill Belinda Sutton
7 Business arising from previous meeting	Discussed in General Business		
8 Correspondence	Invoice from Shannahan Swaffield Partners for audit		
9 Treasurer's Report	Audit complete. Invoice paid (\$816.75). Motion to donate \$8000.00 (once off payment) to school for tuckshop convenor wages from 2021 made by Belinda Sutton. Seconded by Carly Hill. Motion to donate \$2000.00 per term (ongoing) to school for tuckshop convenor wages made by Belinda Sutton. Seconded Carly Hill. Discussion regarding payment of invoices outside of school hours. Transactions require 2-person authorization, and principal has full access to account so this should not be a problem. Current balance \$81 311.73 prior to SSP invoice. Question regarding amount of P&F Levy received from school fees v expected amount (levy x no. of families). All families should be paying P&F Levy unless qualify for hardship and approved.	Anthony and Ashlee will follow-up with Colleen re: login details. Anthony will investigate.	Carly Hill/ Ashlee Moston-Duggan Anthony Greene
10 Accounts for Payment	As above.		
11 Fair Committee Report			
12 Tuckshop Report	Volunteers still lacking/unreliable.		

	<p>Considering trialing fortnightly/monthly specials e.g. sushi, roast and gravy rolls.</p> <p>Tuckshop will cater the morning tea following Leadership assembly on Friday 11 March.</p> <p>Grandparents welcome to volunteer, though MUST have a Blue Card and be fully vaccinated. School office can assist with applications for Blue Card.</p> <p>Hair nets are compulsory at all times in the tuckshop.</p> <p>Orders are ramping up. Massive differences in only accepting online orders in terms of time and planning.</p> <p>Pizza Day will be online orders only. TRIAL of no dessert option, instead the school will supply Zooper Doopers to all students.</p>		Ashlee Moston-Duggan
13 Principal's Report	<p>Received Dress Green for St Patrick's Day with donations towards the Flood Appeal.</p> <p>Discussion regarding issues with the carpark areas.</p>		Anthony Greene
14 General Business	<p>Fundraising/Events</p> <p>Due to limiting gatherings, will aim for Term 2.</p> <p>Discussed a movie night or Disco. Disco night set for 20 May.</p> <p>Bill's Amusements contacted Carly regarding event dates later in 2022. Options for Family Fun Night considered. Tentative date set for Friday 5th August.</p> <p>Fundraising ideas: crazy socks (possibly for year 6 towards their camp)</p> <p>Queen's Jubilee tree planting grant. Roxanne and Anthony have completed submission to Ken O'Dowd.</p> <p>Supporters Shirts</p> <p>Quote received from Struddy's.</p> <p>Standard 6-8wk turnaround \$39 each +GST (\$35 each +GST if 100+)</p> <p>Australian made 3-4wk turnaround \$45 each +GST.</p> <p>Unanimous decision to proceed with standard manufacturing 6-8 wk turnaround.</p> <p>Motion made for P&F to subsidize purchase of initial run of shirts, with total cost to parents \$25.00 and cost to P&F \$13.50 per shirt (IF 100 or more ordered).</p> <p>Seconded by Belinda Sutton.</p> <p>Suggested that the P&F purchase extra shirts if under 100 orders received.</p> <p>Design will be sent to Anthony and Colleen for a google form to be circulated for orders.</p>	<p>Carly will confirm with Bill's.</p> <p>Belinda to forward design to Anthony.</p>	<p>Carly Hill</p> <p>Anthony Greene</p> <p>Anthony Greene</p> <p>Belinda Sutton Anthony Greene</p>

	<p>Felton Industries Quote received for aluminium table/chairs- \$1290 each +GST \$430 +GST delivery Total for 4 tables/chairs - \$5590 +GST Extra \$120 each + GST for coloured powder coating of frame. Previous motion overruled by Belinda Sutton and new motion made for the P&F to purchase 4 plain aluminium table/chair settings as per quote. Seconded by Joanne Volling.</p> <p>Uniforms Additions to the uniform discussed – Socks – navy with red St Paul’s around cuff. Prices depend on single or multi pack. Dress – cost depends on style chosen. Winter jacket School bag Change of material for the sports shorts. Plans for developing a Uniform Policy with the School Board.</p> <p>Playgrounds Preference for a nature play area around the Early Years playground, with a contribution from the P&F welcome. Tree hazard at the Older Years playground will be removed during Easter holidays. Currently looking at removing and replacing within the next few years with a contribution from the P&F. Chess area discussed. Anthony proposed instead the P&F purchasing resources for use in the library as it has been popular during lunches.</p> <p>Hot Weather/Covid Usage of air-conditioners in classrooms discussed in relation to current heat and air-flow for Covid reduction.</p> <p>After School Care Conversation started with Mike Kelso. Potential issue would be qualified staff. Service would be a fee for use, in addition to school fees.</p> <p>Athletics Carnival District nominations are to be in by 1st June, so possibly looking at around 27th May.</p>	<p>Belinda to follow-up with Felton rep.</p> <p>Anthony will follow up with Dallas from WearCo.</p> <p>Anthony and Kathy MCMannus to put together a list of resources for P&F consideration.</p> <p>Anthony will discuss with Vanessa Schluter</p>	<p>Belinda Sutton</p> <p>Anthony Greene</p> <p>Anthony Greene</p> <p>Anthony Greene</p>
15 Next Meeting Date	AGM 24th March 2022 3:30pm in Library.	2022 meeting dates to be set.	
17 Meeting Closed	5:08pm		