

St Paul's Catholic School Gracemere Parents & Friends Association
Annual General Meeting March 24 2022, 3:20 pm in Library and via
ZOOM

DRAFT ONLY NOT ACCEPTED AS TRUE AND CORRECT

Attendees: Anthony Greene (Principal), Carly Hill (President), Ashlee Moston-Duggan (Treasurer), Belinda Sutton (Secretary), Joanne Volling, Helen Wood, Roxanne Hodda, Bec O'Leary

Apologies: Natalie Treagus

Agenda Item	Discussion	Decision /Action	Person/s Responsible
1 Meeting Opening	Meeting opened 3:38 pm		Carly Hill
2 Acknowledgement of Country			Anthony Greene
3 Prayer			Anthony Greene
4 Welcome and Apologies	Natalie Treagus		Carly Hill
5 Previous Minutes	Motion to accept previous minutes made by Joanne Volling, seconded by Belinda Sutton	Minutes Signed	Carly Hill Belinda Sutton
6 Business arising from previous AGM	Nil		
7 President's Report	Received.		Carly Hill
8 Principal's Report	Received.		Anthony Greene
9 Treasurer's Report	Received. Audit report received. Levy variation – difference is due to unpaid/partially paid fees. Anthony will obtain a report from Colleen. Ashlee will follow up any profits from Fun Night. Motion made by Carly Hill to appoint Shanahan Swaffield and Partners as auditor, seconded by Joanne Volling.	Anthony to get report on levy amount. Ashlee to follow up Fun Night profit/loss. SSP appointed auditor	Ashlee Moston-Duggan
10 Election of Members of the Executive	All positions declared open and vacant. President Ashlee Moston-Duggan nominated Carly Hill – ACCEPTED Seconded by Belinda Sutton Vice President		

	<p>Ashlee Moston-Duggan nominated Natalie Treagus – ACCEPTED by Carly Hill on behalf of Natalie by prior agreement Seconded by Carly Hill</p> <p>Treasurer Carly Hill nominated Ashlee Moston-Duggan – ACCEPTED Seconded by Joanne Volling</p> <p>Secretary Joanne Volling nominated Belinda Sutton – ACCEPTED Seconded by Carly Hill</p>		
11 General Business			
12 Next Meeting Date	Date TBC. (Second meeting of year, early-mid March 2023)		
13 Meeting Closed	4:02pm		

Endorsement:

President _____

Secretary _____